

**MANSFIELD DOWNTOWN PARTNERSHIP
FINANCE AND ADMINISTRATION COMMITTEE**

THURSDAY, MARCH 25, 2010

MINUTES

Present: Tom Callahan (Chair) (by phone), Phil Barry, Harry Birkenruth, Matt Hart (by phone), Mark Hammond, Phil Spak and Frank Vasington

Staff: Cynthia van Zelm

Guest: Howard Kaufman, LeylandAlliance (by phone)

1. Call to Order

Chair Tom Callahan called the meeting to order at 3:05 pm.

Tom Callahan made a motion to go into executive session to review and discuss commercial and financial information provided in confidence by Storrs Center Alliance – CGS 1-200 (6), 1-210(b)(5)(B).

Harry Birkenruth seconded the motion.

The motion was approved unanimously.

2. Executive Session – Review and discussion of commercial and financial information provided in confidence by Storrs Center Alliance

Present: Committee members Mr. Barry, Mr. Birkenruth, Mr. Callahan, Mr. Hart, Mr. Hammond, Mr. Spak and Mr. Vasington.

Also Present: Mr. Kaufman and Ms. van Zelm

3. Approval of Minutes from February 25, 2010

Phil Barry made a motion to approve the February 25, 2010 minutes. Frank Vasington seconded the motion. The motion was approved unanimously.

4. Review of Budget and Personnel

Matt Hart confirmed that there are currently no increases in the proposed Town budget with respect to employee salaries except for steps and longevity. The Committee will continue to monitor any Town action. The Partnership budget currently includes no increase for staff.

5. Update on Four Corners Sewer and Water Advisory Committee

Mr. Hart said the Four Corners Sewer and Water Advisory Committee invited environmental groups to its last meeting to give them an update on the Committee's work. He said there is a favorable preliminary report on a local aquifer that may be able to provide a water source to Four Corners. Mr. Hart said the environmental groups did express concern about bringing in water from a water line that could lead to more development along the water line route.

Mr. Hart said the proposed Town budget includes \$330,000 for engineering and permitting work on infrastructure at Four Corners. If approved, it would be funded through bond proceeds.

6. Adjourn

Mr. Barry made a motion to adjourn. Mr. Birkenruth seconded the motion. The meeting adjourned at 4:45 pm.

Minutes taken by Cynthia van Zelm